

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

**AGENDA Minutes**

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately after the Work Session on January 3, 2024 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>  P  </u>
Scott Clews	<u>  P  </u>
Jennifer Fegley	<u>  P  </u>
Michael Holobetz	<u>  P  </u>
William Kimber	<u>  A  </u>
Bernard Kuperavage	<u>  P  </u>
Gerald Kuperavage	<u>  P  </u>
Erin Murhon	<u>  P  </u>
Dr. Erin Portland	<u>  P  </u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were   0   citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Solicitor, Thomas J. Campion, Jr; Business Manager, Terry Schane and   0   members of the press.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by B. Kuperavage and Clews to approve the following motions:  
(Presented prior to Meeting)  
Approval of Minutes of December 6, 2023  
Approval of Invoices presented for payment  
Approval of the Treasurer's Report for the period ending November 30, 2023  
Approval of the Tax Report for the period ending November 30, 2023  
Approval of the Cafeteria Fund Report for the month of November  
Approval of the Federal Projects Report (October – December)

**ROLL CALL: 8-0**

6. Moved by Murhon and Holobetz to approve the Schoolwide Title I Plan.

**ROLL CALL: 8-0**

7. Moved by Clews and Fegley to approve the Act 93 agreement.

**ROLL CALL: 8-0**

8. Moved by Bartashus and B. Kuperavage to transfer \$2,000,000.00 from General Fund to Capital Reserve Account reactive to fiscal year ending June 30, 2023.

**ROLL CALL: 8-0**

**PERSONNEL (can be approved in one motion at the Board's discretion (9-11))**

9. Moved by Clews and Murhon to approve the position change of Rumina Diaz Mendoza as a part time cleaner to a per diem cleaner.

10. Moved by Clews and Murhon to approve to rescind motion # 23 from the September 6, 2023 meeting to approve Heather Finnefrack as a part-time paraprofessional at a rate of \$12.50/hr. pending clearances.

11. Moved by Clews and Murhon to approve leave without pay requests for

Employee 3004- 12/7/23, 12/8/23, 12/18/23

Employee 3410- 12/18/23

Employee 3414- 12/8/23

Employee 3355- 12/8/23

Employee 3265- 12/12/23, 12/18/23, 12/19/23

Employee 3415- 12/19/23 and 12/20/23

Employee 3382- 12/7/23- 12/22/23 (12 days)

Employee 3417- 12/21/23

**ROLL CALL: 8-0**

12. Moved by Portland and Fegley to approve the following Superintendent's Motions as presented:

Policy 815- Acceptable Use of Internet, Computers and Network Resources

Policy 819- Suicide Awareness, Prevention and Response

**Recognition of the Students of the Month**

- K- Louis Minrod
- 1- Andrew Woll
- 2- Ivangelie Rojas
- 3- David Weiser
- 4- Allisen Morgan
- 5- Olivia Sell
- 6- Austin Block
- 7- Molly Sullivan
- 8- Kolten Murray

**ROLL CALL: 8-0**

REMARKS
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13. Moved by Bartashus and B. Kuperavage that the meeting be adjourned at 6:27 P.M.

**ROLL CALL: 8-0**

**DATES TO REMEMBER:**

- January 15, 2024 – Teacher In-Service
- February 7, 2024 – Finance Committee Meeting @ 5:30 PM
- February 7, 2024 – Work Session/Board Meeting @ 6:00 PM